

- CALL TO ORDER The meeting was called to order at 5:30 pm by Mary Mae Kilpatrick, President.
- PRESENT Mary Mae Kilpatrick, President
Jean Turner, Vice President
Robert Sharp, Secretary
M.C. Hubbard, Treasurer
Jody Veenker, Member at Large
William Timbers MD, Chief of Staff
Kevin S. Flanigan MD, MBA, Chief Executive Officer
John Tremble, Chief Financial Officer
Tracy Aspel RN, BSN, Chief Nursing Officer
- OPPORTUNITY FOR
PUBLIC COMMENT Ms. Kilpatrick stated at this time persons in the audience may speak on any items not on the agenda for this meeting on any matter within the jurisdiction of the District Board. Speakers will be limited to a maximum of three minutes each, and members of the audience will have an opportunity to address the Board on every item on the agenda. Dan David, RN reported on an upcoming Opioid Summit that will be held as a collaborative effort by local healthcare providers. No other comments were heard.
- STRATEGIC PLAN
UPDATE, FINANCE
AND MARKETSHARE Chief Executive Officer Kevin S. Flanigan MD, MBA reported the Finance and Market Share Committee has no significant progress to report at this time. The Committee has added a physician champion to their membership, which will enhance the group's efforts going forward.
- NEW BUSINESS
- ELECTION OF BOARD
OFFICERS Ms. Kilpatrick called attention to election of a member of the Northern Inyo Healthcare District (NIHD) Board of Directors to fill the vacancy of Board Treasurer. Director Robert Sharp made a motion to nominate M.C. Hubbard to fill that position and to appoint Jody Veenker to act as Member at Large. The motion was seconded by Ms. Hubbard and unanimously passed to approve.
- OUTPATIENT
INFUSION USE OF
PASTORAL ROOM Doctor Flanigan asked for Board approval to temporarily use Hospital space previously designated for pastoral counseling for outpatient infusion services during the Pharmacy construction project. It was moved by Mr. Sharp, seconded by Ms. Veenker, and unanimously passed to approve the use of pastoral counseling space for outpatient infusion during the Pharmacy construction project.
- DISTRICT WIDE
QUALITY ASSURANCE
AND PERFORMANCE
IMPROVEMENT PLAN Doctor Flanigan called attention to a proposed *District-wide Quality Assurance and Performance Improvement Plan*, requesting that approval of the Plan be tabled to a future meeting in order to allow it to be made more comprehensive by combining it with the Medical Staff Quality Plan.

The revised Plan is expected to be re-submitted for Board approval in the month of September.

CHIEF EXECUTIVE
OFFICER REPORT

Doctor Flanigan asked if any members of the Board of Directors had questions on the bi-monthly Chief Executive Officer report that was submitted for review in writing. No questions were asked.

CHIEF OPERATING
OFFICER REPORT

Doctor Flanigan also asked if any members of the Board had questions on the Chief Operating Officer report submitted by Kelli Davis, MBA. No questions were asked. The Board praised the ongoing efforts of both Chief Officers.

CHIEF NURSING
OFFICER REPORT

Chief Nursing Officer Tracy Aspel RN, BSN asked if any members of the Board had questions on the bi-monthly Chief Nursing Officer report submitted for their review. The Board complimented the Emergency Department team on a successful pediatric readiness assessment, and no questions were asked.

CHIEF FINANCIAL
OFFICER REPORT

Chief Financial Officer (CFO) John Tremble provided a bi-monthly CFO report which noted the following:

- The Finance Departments have made considerable progress toward making new computer systems operational, however financial reporting challenges remain
- Accounts Receivable remain high following Athena implementation, and AR reduction is a current area of focus
- Fixed Assets have increased as a result of equipment purchases and the acquisitions of Pioneer Home Health and the Joseph House property
- The District is currently showing a loss of approximately \$70,000 for the fiscal year

Director Kilpatrick requested a written accounting of Joseph House expenses incurred and cost savings realized. Doctor Flanigan will address that request.

NIHD DEFINED
BENEFIT FUNDING
REPORT

Mr. Tremble provided an overview of the history and funding of the NIHD Defined Benefit Retirement Plan, as an item of information for the Board. The fund was closed to new participants as of January 1, 2013, and it has been underfunded in previous years. The District now projects that approximately \$6,000,000 in funding will be necessary for the next 8 years.

QUARTERLY MEDICAL
STAFF SERVICES
PILLARS REPORT

Doctor Flanigan reported the Medical Staff Services Quarterly Report will be tabled at this time, and that an annual Medical Staff Services Report will be provided at the August regular meeting.

EASTERN SIERRA
EMERGENCY
PHYSICIANS

Eastern Sierra Emergency Physicians (ESEP) partner Sierra Bourne, MD provided an ESEP quarterly report, noting the following:

- The NIHD Emergency Department (ED) is now 100 percent

- QUARTERLY REPORT staffed by local physicians
- ED physician coverage has been changed to 3 eight-hour shifts per day, which has proven to be beneficial for both patient care as well as for the physicians
 - The ED has seen an increase in volume
 - Two new ED physicians will come on board in the next month
- CHIEF OF STAFF REPORT Chief of Staff William Timbers MD reported the Medical Executive Committee requests approval of Stacey Brown MD to serve as Vice Chief of Staff for the remainder of the current fiscal year. It was moved by Ms. Hubbard, seconded by Ms. Turner, and unanimously passed to appoint Stacey Brown MD to the office of Vice Chief of Staff for the remainder of the fiscal year.
- VICE CHIEF OF STAFF
- POLICY AND PROCEDURE APPROVAL Doctor Timbers also reported following careful review and consideration the Medical Executive Committee recommends approval of the following District-Wide Policy and Procedure:
- *Crash Cart and Defibrillator Check Policy and Procedure*
- It was moved by Ms. Hubbard, seconded by Mr. Sharp, and unanimously passed to approve the *Crash Cart and Defibrillator Check Policy and Procedure* as presented.
- MEDICAL STAFF APPOINTMENTS Doctor Timbers additionally reported following careful review, consideration, and approval by the appropriate Committees, the Medical Executive Committee recommends approval of the following Medical Staff appointments:
1. James Fair III, MD (*emergency medicine*) - Provisional Active Staff
 2. Anna Rudolphi, MD (*emergency medicine*) - Provisional Active Staff
- It was moved by Ms. Turner, seconded by Mr. Sharp, and unanimously passed to approve the appointments of Drs. Fair and Rudolphi as requested.
- TEMPORARY MEDICAL STAFF PRIVILEGES Doctor Timbers also reported the Medical Executive Committee recommends approval of the following Medical Staff Temporary Privileges (for 120 days):
1. Shiva Shabnam, MD (*internal medicine*) - Locums Temporary Staff
 2. Sumon Syed, MD (*internal medicine*) - Locums Temporary Staff
- It was moved by Ms. Hubbard, seconded by Ms. Veenker, and unanimously passed to approve the Medical Staff Temporary Privileges of Doctors Shabnam and Syed as requested.
- REAPPOINTMENT TO NEW STAFF CATEGORY Doctor Timbers additionally reported the Medical Executive Committee recommends reappointment to a new Staff category for Stefan Schunk, MD (*internal medicine*) - change from Locums/Temporary Staff to Provisional Active Staff with privileges active through December 31,

2020. It was moved by Mr. Sharp, seconded by Ms. Hubbard, and unanimously passed to approve the new Staff category for Doctor Stefan Schunk as requested.

EXTENSION OF
PRIVILEGES FOR AN
ADDITIONAL 60 DAYS

Doctor Timbers also requested approval of extension of privileges for an additional 60 days for the following:

- Ruhong Ma, DO (*internal medicine/hospitalist*)
- Michael Rhodes, MD (*internal medicine/hospitalist*)

It was moved by Ms. Turner, seconded by Ms. Hubbard, and unanimously passed to approve the extension of privileges for Doctors Ma and Rhodes as requested.

MEDICAL STAFF
ADVANCEMENTS

Doctor Timbers additionally reported following careful review and consideration the Medical Executive Committee requests approval of the following Medical Staff advancements:

1. Farres Ahmed, MD (*radiology*) - advancement from Provisional Consulting Staff to Consulting Staff
2. Jared Kasper, MD (*radiology*) - advancement from Provisional Consulting Staff to Consulting Staff
3. Erik Maki, MD (*radiology*) - advancement from Provisional Consulting Staff to Consulting Staff

It was moved by Ms. Hubbard, seconded by Mr. Sharp, and unanimously passed to approve all three Medical Staff advancements as requested.

MEDICAL STAFF
RESIGNATIONS

Doctor Timbers also stated the Medical Executive Committee recommends acceptance of the following Medical Staff resignations:

1. Ivan Anderson, MD (*cardiology*) - effective 6/1/2019
2. Steve Dong, MD (*urology*) - effective 7/20/2019
3. Thomas Nylk, MD (*cardiology*) - effective 6/27/2019
4. Irin Pansawira, OD (*optometry*) - effective 6/30/2019
5. Jacqueline Theis, OD (*optometry*) - effective 6/30/2019
6. Cecilia Rhodus, MD (*pediatrics*) - effective 6/4/2019

It was moved by Ms. Turner, seconded by Ms. Hubbard, and unanimously passed to approve all six Medical Staff resignations as requested.

PHYSICIAN
RECRUITMENT AND
RETENTION

Doctor Timbers also noted that physician recruitment and retention will be added to the list of Chief of Staff responsibilities going forward, and he will provide regular reports on that topic.

CONSENT AGENDA

Ms. Kilpatrick called attention to the Consent Agenda for this meeting, which contained the following item:

- *Approval of minutes of the June 19 2019 regular meeting*

It was moved by Ms. Hubbard, seconded by Ms. Turner, and unanimously passed to approve the minutes of the June 19 2019 regular meeting as presented.

BOARD MEMBER
REPORTS

Ms. Kilpatrick then asked if any members of the Board of Directors wished to comment on any items of interest. Director Hubbard

complimented a recent Healthy Lifestyles talk provided by Jeanine Arndal, MD and Teresa Heth, NIHD Physical Therapist. Director Turner reported that the special meeting held to review the Board of Directors annual self-assessment went very well. No other comments were heard.

ADJOURNMENT TO
CLOSED SESSION

At 6:29 pm Ms. Kilpatrick reported the meeting would adjourn to Closed Session to allow the Board of Directors to:

- A. Discuss trade secrets, new programs and services (estimated public session date for discussion yet to be determined) (*Health and Safety Code Section 32106*).
- B. Conference with Labor Negotiators; Agency Designated Representative: Irma Moisa; Employee Organization: AFSCME Council 57 (*pursuant to Government Code Section 54957.6*).
- C. Conference with Legal Counsel regarding threatened litigation, 1 matter pending (*pursuant to Government Code Section 54956.9(d(2))*).
- D. Conduct Public employee performance evaluation, Chief Executive Officer (*pursuant to Government Code Section 54957*).

RETURN TO OPEN
SESSION AND REPORT
OF ACTION TAKEN

At 8:39 pm the meeting returned to Open Session. Ms. Kilpatrick reported the Board took no reportable action.

ADJOURNMENT

The meeting was adjourned at 8:40 pm.


Mary Mae Kilpatrick, President

Attest:


Robert Sharp, Secretary